

# Lethbridge Curling Club

## Board of Director Nominee info package

The following information has been compiled to assist members in making the important decision of allowing their name to stand for election to the Lethbridge Curling Club Board of Directors. The Club's Board follows a policy governance model. The Board makes decisions involving policy and Club governance and in turn retains the services of the General Manager to manage the Club's operations.

### Board election process:

- The deadline for nominations is September 15<sup>th</sup>.
- Election will be by secret ballot at the Annual General Meeting unless the number of nominees matches the number of vacancies, then nominees will be deemed elected by acclamation.
- The standard Board term is 3 years with the term commencing at the end of the AGM.
- New Board members are elected to the ten-person Board.

### Board member responsibilities:

- Each Board member is invited to sit on at least one Board Committee. Committees are as follows:
  - **Management Committee** – to evaluate the By Laws and oversee the management activities of the Lethbridge Curling Club. The Management committee is made up of The President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President and Treasurer.
  - **Community Liaison Committee** – to engage and communicate with the community, and region at large, including current members of the LCC, at events and promotional opportunities for the LCC. Promote the LCC at events within the community. Engage and interact with Lethbridge Curling Club membership and assist the GM with membership engagement when required or approached to assist.
  - **Membership Committee** – to seek opportunities to grow membership, both before the season begins and throughout the curling season. To enhance the member experience for current and future members.
- Each committee typically meets monthly, at the Lethbridge Curling Club at a time of their choosing. Lunch or dinner will be provided to those in attendance.

### **Board Meetings:**

- The Board meets once per month. Meetings are usually the third Thursday of the month at 5pm, but they can vary from time to time depending on the Club's schedule and Board member availability. Most Board meetings are 1-2 hours in length and those in attendance are served dinner.
- Lethbridge Country Club bylaw 6.5 indicates that Board Members are not allowed to miss three consecutive meetings, or they may be subject to termination from the Board.

### **Additional informal responsibilities:**

- Board members should be knowledgeable of the Club's bylaws and policy governance model both of which can be found on the Club's website
- Uphold the Lethbridge Curling Club's Mission;
  - The Lethbridge Curling Club provides the best possible curling and social experience in our region.



## BOARD OF DIRECTORS APPLICATION

I \_\_\_\_\_ am interested in letting my name stand for Election to the Board of Directors of the Lethbridge Curling Club at the Annual General Meeting to be held on **Wednesday, October 2, 2019**

Bio

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Attach separate sheet if more room is needed.

In the event that I am unable to attend the AGM I would allow this to be read and introduced as my nomination to the general membership for my bid to be elected to the LCC Board of Directors.

I agree to let my name stand for election to the Lethbridge Curling Club and acknowledge I am familiar with the by-laws of the Club.

Date \_\_\_\_\_ Signature \_\_\_\_\_

DEADLINE FOR SUBMISSION: SEPTEMBER 15<sup>TH</sup>, 2019

APPLICATION MAY BE EMAILED TO [kirk@lethbridgecurlingclub.com](mailto:kirk@lethbridgecurlingclub.com) or DROPPED OFF IN PERSON AT THE LETHBRIDGE CURLING CLUB.