



Board Meeting Minutes

ATB Centre

August 25, 2022

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Daniel Hennessey, Nic Nicolacopoulos, Kirk Mearns, Amanda Mackenzie, Elaine Miller, Lee Loveridge, Rick Buck

ABSENT:

Bob Kurina, Mike Mulroy, Lynne Lee

GUESTS:

Nil

1. Call to order at 5:41PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present, and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. Approval of Agenda- Nic/Lee - Approved by consensus
4. Approval of Minutes from July 20th, 2022– Lee/Daniel - Approved by consensus
5. Welcome to Amanda Mackenzie to her first board meeting!
6. **Manager's Report**
 - a. *Financials*
 - 🏒 Running a \$30,480 deficit. Without the casino income, this amount would be around \$60,000 deficit. Compared to the previous fiscal year, that deficit was -\$44,744.97.
 - 🏒 Early registration started in August, with the main registration push will start in September. That said, the numbers for early online registration appear quite positive.
 - 🏒 Learn to curl has 12 registered.
 - 🏒 Fairly good track with sponsorship this year, Kirk will firm up donations soon.
 - 🏒 Sponsorship was discussed. Lethbridge Herald and Northside Dodge will not be returning, but we have new sponsors with Sandman Signature Lodge and Cavendish. Kirk will follow up with outstanding sponsors.



b. *Food and Beverage*

- 🏒 New menu – added pizza, gyros, nachos, and grazer (gluten free platter). Pulled pork chili dogs and chili fries have been deleted.

c. *Rink Operations*

- 🏒 Ice installation has started with expected first practice date of September 19th, 2022.
- 🏒 September 6th first office days of the new season.
- 🏒 Michael Izsak – nine men’s teams and 10 women’s teams, with one on waitlist. The Izsak is one of the three Tier One Events for U20 in the province, which sparked the increased interest in our event
- 🏒 Opening Bonspiel September 29th to October 2nd.
- 🏒 Exchange water pump expired, new one purchased for \$1500.

d. *FYI*

- 🏒 University typically ran our junior curling program. Jeff Davidson has retired from that position and hasn’t been able to find a replacement.
- 🏒 **ACTION: Board encouraged to supply possible junior coordinator names to Kirk.**

7. **Treasurer’s Report**

- a. Auditors came in at the end of July and completed their field work.

8. **Committee Reports**

a. *Management Committee*

- 🏒 Kirk touched on most of the agenda items that was discussed at the management committee, in his report.
- 🏒 Assistant ice tech position was discussed.
- 🏒 New leadership in the junior program needed.

b. *Lease Committee*

- 🏒 met on August 16th. Robin from the city reached out to talk about lease rates from May 2023 to April 2026. Currently \$80000 for the lease. Lease committee would like to keep the lease at its current rate.

c. *Community Liaison Committee*

- 🏒 met together to put the float together for Whoop Up Days.

9. **New Business**

a. *Annual General Meeting*

- 🏒 set for September 28th, 2022, Kirk has sent out the notice.

b. *Dale Coyle Award*


- 🏒 awarded for a member that has been supportive of the curling club. Brent Johnson. Has been a very supportive sponsor especially



for senior's league. Moved by Daniel, seconded by Nick, that we award Brent Johnston the Dale Coyle Award. APPROVED.


c. *Lethbridge Curling Club Pins* – tabled until next meeting.

d. *2022 Brier Unclaimed 50/50*.

 U of L unfortunately, will not be able to receive the funds because the program will no longer be continuing. **Moved by Nic, seconded by Lee, that the money be equally distributed between the Lethbridge Food Bank and the Interfaith Food Bank. APPROVED.**

10. Old Business

a. *Strat Plan Documents*

 The president reviewed the implementation plan from the Strategic Planning session from June.

| Goal | Deadline | Assigned to | ACTION/NOTES |
|--|-------------------------|---|---|
| With the future vision of creating a welcoming environment that engages a diverse membership, member of the Lethbridge Curling Club Board of Directors will complete Curling Canada Diversity, Equity, and Inclusion training by May 2023 | May 2023 | All directors, led by President Elaine Miller | Board members to complete online training. |
| Identify one key community group not previously engage with to develop a partnership with by October 2023 | October 2023 | President Elaine Miller | |
| Redevelop Board Orientation program by October 2022, including scheduling of board orientation meeting following Annual General Meeting and Election of Officers | October 2022 | President Elaine Miller | |
| Improve Board of Directors visibility in the Lethbridge Curling Club by November 1, 2022. Specific activities will include: <ul style="list-style-type: none"> Directors will participate in league check in activities A communication introducing board members will be circulated to all members following the Annual General Meeting | November 1, 2022 | President Elaine Miller | |
| Develop a capital improvement/replacement plan by August 31, 2022, including | August 31, 2022 | Treasure Daniel Hennessey | Delayed – board members present |



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| associated financial planning strategies to achieve required capital reserve /stabilization fund, seed money contribution, and annual contribution policy. | | | suggested striking a Building Capital Subcommittee, likely will do after the AGM in September 2022. |
| Draft a transition management document for the position of General Manager by September 2024 | September 2024 | Management Committee | |

b.) The president will add these items to the board agenda in the future meetings.

11. Next Meetings

- a. Board Meeting– September 22nd, 2022.
- b. AGM – September 28th, 2022
- c. Committees – TBD.

12.Roundtable

13.Meeting Adjourned at 6:50PM

Minutes approved – September 22, 2022

Elaine Miller, President

Rick Buck, Secretary