



**Board Meeting Minutes**  
ATB Centre  
**Dec 23, 2021**

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**Lethbridge Curling Club Mission/Vision**

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

**PRESENT:**

Daniel Hennessy, Rick Buck, Mike Mulroy, Elaine Miller, Bob Kurina, Lynne Lee, Kirk Mearns

**ABSENT:**

Lee Loveridge, Kiana Lawson, Nick Nicolacopoulos, Pete Heck

**GUESTS:**

Thank you to the management staff of the curling club who joined the board for dinner.

1. Call to order at 6:04PM
2. Approval of Agenda- Daniel/Lynne - Approved by consensus
3. Approval of Minutes from November 18<sup>th</sup>, 2021– Bob/Lynne - Approved by consensus
4. **Manager's Report**

a. *Financials*



Financial reports were reviewed. See also Treasurer's report.

b. FYI



New restrictions for food and beverage will not affect the club. A limit of 10 people per table, no mingling between tables is permitted. Liquor sales must end by 11pm and lounge and bars close at 1230am. There can be no interactive activities (dancing, darts, billiards).




The Curling Club will be re-scanning all members at the start of 2022. Kirk will send out a note to the rental leagues.




Kirk attached the maintenance schedule for the December flood.



 Kirk discussed the Lethbridge Sports Council Achievement Awards – suggested that the board look at the categories and suggest nominations for the awards. Nominations close January 31, 2022. Some suggestions that this may fit into the CLC committee’s mandate.

 Kirk gave a bonspiel update – new two events are the Shirtsleeve and the Stirling Bonspiel.


 AGLC 50/50 funds use update – new ice scraper coming in February 2022.

## 5. Treasurer’s Report (Daniel Hennessy)


- a. Looked at the profit and loss, that we do have \$53000 loss for November. However, this is a contra income and expense issue, and this is more than a cut off issue (recorded as income in October but expensed out in November) than an accounting issue. Many expenses incurred in November were due to a change in the cut off. and revenues go down at that time.
- b. \$7000 for the Audit bill was received.
- c. CEWS revenue – with have filed for period 16-19 and we will look at what we can file for in the future. September October and November CEWS claim pending.


## 6. Committee Reports


### a. Management Committee


 Elaine gave report in lieu of Pete (see Management report). Items will be brought up in main meeting.

### b. Lease Committee (Mike Mulroy).


 June 2022 will be the date that we have to go back to the City to re-negotiate with the City because their fiscal round is to 2026.

 Jan to April 2022 - \$5000 per month









 May 2022- April 2023 - \$81300 for the next season. This is \$13000 annual reduction compared to the old club.

 We are going to be getting one invoice annually for the lease. (\$6775 per month plus GST)




 New lease agreement will start June 2022.

 We have agreed to prepare an annual operations report for Council to review.




-  The approval of the sub-leasing of the restaurant or lounge has now been added in formal language in the agreement.
-  Kitchen/Fire Suppression is the Curling Club's responsibly
-  There is a now formal procedure to amendments to the lease agreement.
-  If we have a piece of equipment that last less than its regular shelf life than we can go back to the city and try to get a cost sharing agreement
-  Utility costs have been formalized that it is the responsibility of the City of Lethbridge.
-  Any major alterations that we wish to make to the premise must be notified at least 6 months in the future.
-  **MOVED by Mike, seconded by Daniel, that the LCC Board of Directors approve the lease amendments as presented at the December 23<sup>rd</sup>, 2021, board meeting. APPROVED**
-  Kirk stated that this lease agreement will have to go to Council for approval.



c. Brier Committee

-  Feedback from Curling Canada - no new significant updates. the 50/50 agreement between the LCC and Curling Canada is still pending.
-  Volunteer numbers were shaved due to COVID protocols certain departments (i.e., transportation).
-  All committee chairs have their volunteer lists and will start some preliminary communication.

d. Competitions Committee

-  Preliminary meeting occurred, no formal report. Tabled until next meeting.


e. Governance and Policy Committee (Rick Buck)

-  First meeting was December 14<sup>th</sup>. Rick was appointed chair of the committee. Reviewed the policy and procedural manual.
-  *ACTION: That all sub-committees of the board review their own terms of reference and bring any edits to one of the regular board meetings in the near future.*

f. Community Liaison Committee. (Lynne Lee)


-  Terms of Reference were re-done (December 1<sup>st</sup>) and next meeting is schedule for January 5<sup>th</sup>.





 **Moved by Lynne, seconded by Mike, that the new terms of reference be accepted and adopted for this committee. APPROVED.**

## 7. New Business


### a. League Discussion

 **Open Doubles** – with this being an Olympic year there is a buzz about doubles league. (Consider a rec league for doubles?). Discussion around when and where a possible league could sit. Some discussion that addition of a new league probably should be put into the annual board timeline.

 **Ladies** – some discussion around that some of the less competitive ladies' teams may not be interested in returning in the next year. Can we find a champion to re-institute ladies league?


 **MOVED by Lynne, seconded by Daniel that we put an ad-hoc committee to explore ladies league curling. TABLED to January 2022.**

 **Learn to Curl Sessions** – second half of the season (for adults).

 **MOVED by Lynne, seconded by Rick, that we put in at least one Adult Learn to Curl Clinic in the second half of this season. TABLED until January 2022.** Specific committee will need to take charge of this item.

## 8. Old Business

### a. Review Annual Board Timeline

 Board members present reviewed the annual board timeline. Suggested that the board at “Terms of Reference Review for all committees” to the November tasks, and “Present/Update Policy Manual for AGM” in August task list.

## 9. Next Meetings

a. Board – January 20<sup>th</sup>, 2022.

b. Committees

 – Community Liaison Committee – January 5<sup>th</sup>, 2022.

 Other committees TBD.



**10. Roundtable**

**11. Meeting Adjourned at 8:31 PM**

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Minutes approved – January 20, 2022

*Elaine Miller*

*RM Buck*

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Elaine Miller, President

Rick Buck, Secretary