



Board Meeting Minutes
ATB Centre
February 13th, 2020

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Rick Buck, Bob Kurina, Val McHugh, Elaine Miller, Kirk Mearns (GM), Trish Jackson, Mike Mulroy, Nick Nicolacopoulos, Kiana Lawson, Pete Heck

ABSENT:


Jeff Davidson


GUESTS:

None

1. Call to order at 5:26PM
2. **Approval of Agenda**- Moved by Kiana, seconded by Nick, to approve the agenda. Approved by consensus.
3. **Approval of Minutes from January 23rd, 2020** – moved by Elaine, seconded by Pete, that the board approve the minutes from January 23rd, 2020. Approved by consensus.
4. **Correspondence**
 - a. General Meeting of Curling Alberta on June 6th, 2020 in Edmonton. Nanette's team will be receiving their banner and Nanette will be present to represent the club.
 - b. JC Bonspiel – thank you to the Curling Club for their donation of the curling broom. They have 38 teams, with one coming from Yellowknife.
 - c. There is a set of 5 tickets for the World Women's in Prince George.
5. **Manager's Report** –
 - a. *Financials*




 Revenues are up but so is the expense of the kitchen. Overall revenue up over \$100000 to date but expenses of which food services account for \$50000.


 Kirk is working on margins but if they recover, we will be OK for profit.


b. *Food and Beverage*

 Darla Huber has taken over at Kitchen Manager.


c. *Rink Operations*


 Klutch curling report – there are some discrepancies that Kirk is dealing with in terms of the sessions. One hundred and seventy-three people have signed up for Klutch Curling. Kirk will follow up with the users regarding their actual usage.

 New Point of Sale system should be up running shortly.

 Membership satisfaction survey will be distributed February 24th. It will be open for 10 days.

d. *FYI*

 Shirtsleeve Bonspiel was a great success. The next big bonspiel will be the Mixed Bonspiel, Kirk will be looking for a small ad hoc committee to help out with the entertainment for the Saturday evening. Japanese Canadian Bonspiel, Alberta Mixed Doubles Championship, Alberta High School Provincials, and Oilman's Bonspiel are coming up.

 Kirk asked the board's input about upcoming provincial championships that the club may be interested in hosting. This will be forwarded to the management committee for scheduling and budgeting considerations.

6. Treasurer's Report


- a. Kiana has reviewed most recent financials and states they are in good order.

7. Committee Reports

a. Management Committee –

 Lottery discussed.

b. Alberta Mixed Doubles Championship Host Committee

 Rick updated the board on the Mixed Doubles. With the help of Ed Granger, who has been canvassing for sponsorship, Dexter Lethbridge, who is in charge of our banquet and opening an



closing ceremonies, and Ken Holmes for his work with facilities, we are expecting a good event. The board acknowledged the work of Stephanie Vehnon and Rick Buck. Volunteers have come forward and we are looking forward to highlighting the club that weekend.

c. Capital Working Group



Kirk, Jeff, and Kiana will work on the Capital projects in June 2020.

d. Policy Working Group



No updates.

e. Membership Engagement Working Group – no formal meeting, some members have been asking about the drop in curling. We will look at this for the next season.

f. Community Engagement Working Group – Peter – starting presentation to present to community members.

8. New Business

a. Draft Board Timeline



Kirk presented a board timeline with major tasks that the board would accomplish each month.



Moved by Trish, seconded by Mike, that we approve the “Lethbridge Curling Club Annual Board Timeline 2020-2021” with the addition of Playdown Host Review and Board Matrix Review. Carried.

b. Management Committee Terms of Reference



Moved by Trish, seconded by Val, that we adopt the Terms of Reference as presented. Carried.

c. Brier Bid Committee



Moved by Mike, seconded by Nick, that the Lethbridge Curling Club Board approve the creation of a Brier Bidding Committee for 2022, co-chaired by Mike Mulroy and Kirk Mearns.



This committee would be exploring the process before formally submitting a bid. The City of Lethbridge would have to fund approximately \$1000000 for the event.

9. Old Business

None listed.



10. Next Meetings

- a. Board Meeting– March 19th, 2020 at 1700.
- b. Committees and Working Groups – TBD

11. Roundtable

12. Moved by Rick to adjourn at 6:46 PM

Minutes approved – March 19, 2020.

Patricia Jackson

Patricia Jackson, President

RM Buck

Rick Buck, Secretary



Addendum One – Policy Review

Moved that the following Lethbridge Curling Club Policies be amended as recommended.

1.2 Club Rules

Delete 1.1 and 1.11 as this is covered in rule 5.

Amend 3 to – “Teams consist of a minimum of 4 and a maximum of 6 players. Members must pay a league fee for each league they register in. All team members will be charged a separate membership fee.

Amend 6 to – “League games may be played to the buzzer at the discretion of the General Manager.”

4.1 Change Account Policy - Change Line to “The charge account limit will be determined by the General Manager.”

4.9 Minors in the Lounge Policy – Delete policy as it is covered in our AGLC licensing.

4.14 SACA Policy – Delete policy as SACA no longer exists

4.15 – Spare Policy – Change Preamble to “Anyone who has registered and paid the membership fees(s) for that season may spare in any club league.”