



Board Meeting Minutes
ATB Centre
July 23rd, 2020

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Kirk Mearns, Trish Jackson, Mike Mulroy, Bob Kurina, Jeff Davidson, Val McHugh, Pete Heck, Elaine Miller, Kiana Lawson, Rick Buck

ABSENT:

Nick Nicolacopoulos

GUESTS:

1. Call to order at 5:36PM
2. Approval of Agenda- Pete/Mike, approved by consensus
3. Approval of Minutes from June 18th, 2020– Val/Bob - Approved by consensus

4. Correspondence


- a. Curling Alberta - Uncompleted provincial championships that were cancelled have been rescheduled for summer/fall.
- b. Josh Kroeker was nominated and won a Sportmanship Award from Curling Alberta. Congratulations Josh!

5. Manager's Report

- a. Kirk is working with Kiana and Nanette to restructure the financial report, define certain types of revenue properly and set up cut off dates where our books are closed. This should help us not run into the differences we had this year.
- b. New QuickBooks to be installed – Treasurers report will have details.
- c. We have received a \$5,000 SME Relaunch Grant. This money is earmarked for PPE and reopening expenses


6. Treasurer's Report




- a. Wage claim and wage subsidy – Period three is on its way. Period Four will be prepared by Kiana.
- b. Kiana states that the bank statement agrees with what Kirk's financial report.
- c. Kiana suggests that the club update its Quickbooks program (specifically for its remote and online functionality).
 -  **Moved by Mike, seconded by Jeff, that we engage MNP for bookkeeping assistance/update, and the cost would be approximately \$250. APPROVED**
- d. Audit is ongoing. Final statements will be available mid to end of August.

7. Committee Reports

a. Management Committee

 Management committee discussed the pandemic planning committee, and the draft presentation of the committee on July 23rd.


 Budget planning is underway. Kirk and Kiana are working on the general ledger as well.


b. Brier 2022 Committee


 Will be reviewing the draft plan next Friday and will present to the board in August.


8. Old Business


a. Pandemic Policy Development Committee

 A document was created by the Pandemic Policy Development Committee regarding opening standards for 2020/2021. The board discussed the document and feedback was elicited from the entire Board.


 A one pager discussing the reopening changes will be developed and will be distributed with registration information for August 2020.

 Curling Alberta will be releasing their return to play guidelines, which will be similar to Curling Canada guidelines. Our reopening is in line with those organizations.

 Waivers and declarations of compliance will need to be signed by incoming members.

 The reopening document is a fluid document and will undergo changes as more information regarding the COVID-19 pandemic becomes available.




 Discussion: Junior League Play and its feasibility (from a safety point of view and financially). Initial suggestion is four curlers per sheet, with one instructor on each sheet. Kirk and Jeff and Julia to discuss a bit further.


 **MOVED by Trish, seconded by Elaine, that the LCC Board of Directors approve, in principle, the Lethbridge Curling Club Reopening Standards 2020/21. APPROVED.**

9. New Business –

a. Annual General Meeting

 Typically scheduled for October, the Board has to decide on whether or not to hold an AGM.

 Currently there is no positions for nomination for the Board that would need nomination or election at the AGM.

 Financials and updates are typically given and discussed at the AGM.

 TABLED until August 13th 2020 board meeting.

10. Next Meetings

- a. Board Meeting– August 13th, 2020 to discuss membership fee structure and the AGM.
- b. Management Committee – TBA
- c. Pandemic Planning Committee – July 29th, 2020 at 5:00pm.
- d. Walk through with board members for logistical planning– TBA.

11. Roundtable

12. Meeting Adjourned at 7:39PM

Minutes approved. August 13th, 2020



Patricia Jackson, President



Rick Buck, Secretary