



## Board Meeting Minutes

ATB Centre

June 18<sup>th</sup>, 2020

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### Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

#### PRESENT:

Kirk Mearns, Trish Jackson, Bob Kurina, Pete Heck, Kiana Lawson, Val McHugh, Elaine Miller, Jeff Davidson, Rick Buck

#### ABSENT:

Nick Nicolacopoulos, Mike Mulroy

#### GUESTS:

Nil

1. Call to order at **5:38PM**
2. Approval of Agenda- Moved by Kiana/Val - Approved by consensus
3. Approval of Minutes from May 21, 2020–Moved by Bob/Val - Approved by consensus
4. **Correspondence** – none
5. **Manager's Report**
  - a. May Financials show a loss of \$11845 including a rent amount of \$6775. Kirk is still waiting to hear back from the city regarding paying rent while the ATB was/is shut down.
  - b. Brittany and Darla will be hired back as of June 22 at 75% of last year's wage and will be covered by the CEWS payment until the end of August. This will allow for some reopening planning, especially around mid to end July, depending on fully operational the rest of the ATB Centre and YMCA will be.
  - c. Kirk has been talking to Roller Derby regarding July/August use.
  - d. Curling Alberta is fully engaged in the reopening planning and Kirk is sitting on a Return to Play Working Group that will give recommendations to Curling Canada and AHS.



- e. Phase Two reopening for Recreational Centres in Phase 2 was a surprise and the YMCA and ATB Centre are working on their reopening strategies.

## 6. Treasurer's Report

- a. In the process of getting ready for the audit, profit will be around \$2,000 pending no auditor adjustments – profit is off from management report due to the way expenses are recorded in the GL compared to the report. Kiana will work on consistency between the interim reports, GL, and yearend.
- b. Bad debt (\$2,625) from Zirkon Graphics was written off. This was sponsorship income from 2017.

## 7. Committee Reports

### a. Brier 2022 Committee



The committee has received a \$1,000,000 commitment from the City of Lethbridge for the bid. Meeting of the Brier Committee will occur next week to send off the application for the bid.

### b. Management Committee



Big thanks to Mike and Kirk for building the Brier 2022 bid package and the 7-2 vote in favour financially supporting the big by City Council!



Overall approximately \$4700 loss in the month of May, Kiana and Kirk will continue to look at accessing subsidies as needed.

## 8. New Business

### a. Pandemic Policy Development Committee



Would like to strike a committee from this board that would write policy regarding pandemic issues for the curling club. This would temporarily supersede current policies during the COVID-19 situation. This committee would be a tight timeline – we would want to be able to present this policy update to the next board meeting (July 23<sup>rd</sup>).



Comment from Kirk – AHS guidelines will guide our reopening plans and policies. Suggests that we look at current policy manual and see what we need to change (while reviewing AHS Phase 2 and 3 reopening strategies.)





**Moved by Trish, seconded by Val, that we strike the Pandemic Policy Development Committee – approved.**




 Rick Buck, Elaine Miller, Kirk Mearns, Trish Jackson will sit on this committee. First meeting tentatively scheduled for June 25<sup>th</sup> evening.

b. 2020-2021 Budget and Board Timeline

 Due to the pandemic the Budget and Board timelines will need to be adjusted.

 July 23<sup>rd</sup> would be the pandemic policy presentation, and that would replace the review and approval of the budget normally scheduled for July.

 **Moved by Trish, seconded by Jeff, that the Pandemic Policy Development Committee will return draft policy to the board on regularly scheduled July 23<sup>rd</sup> board meeting, that we meet on August 13<sup>th</sup> to discuss membership fees, and that we review the draft budget by the regular board meeting on August 20<sup>th</sup>. Approved.**


**9. Old Business - None**

**10. Next Meetings**

a. Board Meeting– July 23<sup>rd</sup> – bulk of meeting to discuss suggestions from the Pandemic Policy Development Committee.

b. Committees

 – Management Committee – TBA

 Pandemic Planning Committee – tentatively scheduled for June 25<sup>th</sup> in the evening.

**11. Roundtable**

**12. Meeting Adjourned at 6:38PM**



Minutes approved July 23, 2020 [Date]

*Patricia Jackson*

Patricia Jackson, President

*Richard M. Buck*

Rick Buck, Secretary