



Board Meeting Minutes

ATB Centre

March 19, 2020

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Trish Jackson, Rick Buck, Pete Heck, Elaine Miller, Bob Kurina, Val McHugh, Kirk Mearns (GM), Mike Mulroy, Nick Nicolacopoulos, Kiana Lawson, Jeff Davidson

ABSENT:

GUESTS:

1. Call to order at 5:36PM
2. Approval of Agenda- **Moved by Val, seconded by Bob, to add under new business:**
 - a. Membership Rebate and Refund
 - b. Occupational Health and Safety

Approved by consensus

3. Approval of Minutes from February 13th, 2020– **Moved by Mike, seconded by Jeff, that the minutes from February 13th be approved**

Approved by consensus

4. **Correspondence** – Kirk stated that Curling Alberta has put out communication regarding annual awards and will forward it to the membership.

5. **Manager's Report**

- a. With the cancellation of the curling season essentially expenses and revenue have balanced each other out – we are expecting a small profit at the end of the year.
- b. Perishable food items were donated to the Shelter and Meals on Wheels.



- c. Kirk will be looking at some of the government programs to offset lost wages.
- d. Kirk will be in contact with the city regarding the lease payments with the closure of the ATB centre.
- e. Formal thanks from the Board to Kirk and Nanette, who have positioned the Curling Club in a good financial position which will help buffer the impact of the COVID-19 pandemic.
- f. Staffing – as soon as the ATB centre was closed the decision to lay off the staff was made. Two weeks were given to all of the staff. As of Friday, Kirk will be the only employee of the Curling Club. Further updates throughout the summer.

6. Treasurer's Report

- a. Kiana – Kiana looked over Kirk's report and compared it to the General Ledger, and it is consistent reporting.



The audit will occur in April 2020



Kiana will contact certain staff/board members about online access to CRA for the board at the April meeting.

7. Committee Reports

- a. Management Committee



Items that were brought up at the committee meeting will be discussed as agenda items.

- b. Mixed Doubles Report



Rick gave an update on the completion on the event. Rick and Stephanie were very happy with the volunteer support that came forward near the date of the event. We had good attendance for the event and the Artivive app was a hidden gem at the event.



Request from Jeff to see if Kirk could delineate the impact and hopeful profit at the Bar and Restaurant for the event. Kirk will try to get those numbers.

- c. Brier Bid Committee



Meeting(s) in the near future (but may be teleconferenced or changed in the near future due to the pandemic). All parties that have been interested so far have been very supportive.



8. New Business

- a. Curling Alberta Fee Transition – Curling Alberta increased their fee request for the 2020/2021 year. They have also implemented an



insurance coverage fee. General discussion at the meeting regarding the percentage of the increase, possible privacy violations from collecting the personal data for the insurance policy that Curl Alberta would like to implement, and tension between the Club and Curling Alberta regarding our Brier Bid. Trish suggested some further discussion at the next board meeting before submitting a formal response. Tabled until next meeting.

- b. Member survey** – Kirk presented the membership survey response, and he is happy to report that satisfaction scores had increased across the board. Kirk will analyze the results and have some strategic suggestions at the next meeting.
- c. Membership Rebate/Refund** – discussion regarding the same. Certain leagues may have lost one to two games. Board members suggest that the kick off for the 2020/2021 with a big event. Trish and Kirk will send a communication out to the membership thanking them for their support for 2019/2020.
- d. Occupational Health and Safety** – Kirk stated that we will need to have our own hazard assessment separate from the City of Lethbridge’s assessment, as we have our own employees.

9. Old Business - None

10. Next Meetings

Next Board Meeting April 23rd, 2020 – depending on circumstance this may also have a on-line board meeting.

11. Roundtable

12. Meeting Adjourned at 6:54PM



Minutes approved April 23rd, 2020

Patricia Jackson

Patricia Jackson, President

RM Buck

Rick Buck, Secretary