



Board Meeting Minutes

ATB Centre

March 24th, 2022

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:




Elaine Miller, Kiana Lawson, Rick Buck, Lynne Lee, Pete Heck, Nic Nicolacopoulos, Bob Kurina, Daniel Hennessy, Kirk Mearns, Lee Loveridge

ABSENT:


Mike Mulroy


GUESTS:

Nil

1. **Call to order** at 5:32PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. **Approval of Agenda**- Nick/Lynne - Approved by consensus
4. **Approval of Minutes from Feb 17th, 2022**- Lynne/Daniel - Approved by consensus
5. **Manager's Report**
 - a. *Financial Highlights*
 -  Lounge and Kitchen are functioning well and meeting expectations. We are still working on hours of operations.
 -  Kirk has contacted the City of Lethbridge and expressed our disappointment in their planning and communication of their events, and how it impacts our forecasting ability with the concession staffing. Kirk will update us on discussion with the city regarding their bookings and how it impacts our ability to offer concession services.
 -  Kirk will be restructuring food and beverage over the summer, due to the loss of our Lounge Manager and inability to plan for April to September revenues.



 Most food and beverage staff will be laid off on March 28th, except for the chef.

 Office manager will go to part time as of April 4th. Ice techs will be finished as of April 14th.


 The ice plant will be turned off on March 28th.


b. Year End Projections


 Expecting a \$85000 profit in 2022. This number be in higher depending on future subsidies.

 We expect \$10000 from Brier Ticket sales but likely not in this fiscal year.


c. Brier 50/50 and Casino Funds

 Total sales were \$352925. After expenses and payouts, we expect total revenue for the club to be \$150457.

 Casino income of \$30000. We have applied for our next casino (2–3-year cycle).

 A total of \$180000 to be spent in the next 24 months. Kirk gave Use of Proceeds Guidelines for the board members to review.


d. COVID protocols


 We continue to follow AHS guidelines.

e. Bonspiels

 MNP Last Chance Mixed is March 25th to March 27th, and we have a 24-team slate.

f. FYI

 Roller Derby is returning with a full schedule this summer.

 Kirk will adjust office hours and concession hours for the summer.

6. Treasurer's Report – Daniel Hennessey

a. CRHP (Canadian Recovery Hiring Program) (replaces CEWS) – Applied for \$56000 COVID wage subsidy.

b. Income from Brier 50/50 will appear in March (\$150000).









c. Will also see gain from equipment sale to Coaldale.

d. Expected to see more subsidy income for January, February, and March 2022.

7. Committee Reports






a. Management Committee



-  Mostly covered in Kirk's report.
- b. *Lease Committee*
 -  no meeting.
 -  Of note, the monthly rent for the club is \$5000/month, beginning in January 2022.
- c. *Brier Committee*
 -  Curl Canada was very happy with the Brier and specifically Lethbridge as host. All and all a very successful event!
 -  Curling Canada is encouraging the LCC to apply for the Scotties soon (potentially 2025).
- d. *Competitions Committee*
 -  No meeting.
- e. *Governance and Policy Committee*
 -  No meeting. Will meet in April.
- f. *Community Liaison Committee*
 -  No meeting, the committee planning to meet after the strategic planning event.

8. New Business

a. *Board Positions and Recruitment for Next Year*

-  Pete Heck announced he is moving to Nova Scotia (May 2022). Kiana Lawson will likely be announcing her resignation – expected in July.
-  **Moved by Daniel, seconded by Lee, that Elaine retains the presidency for another year, that Nick be moved up to first vice president position, the Bob remains as the past president, and that the second vice president remain vacant until after the 2022 AGM. APPROVED.**
-  Board discussed by-laws and if needed, the president can appoint board members to complete the anticipated vacancies.
-  Board members will need to be mindful of quorum requirements with the two anticipated vacancies.
-  Board members present expressed their appreciation to Pete for his support of the curling club and wish him the best in his move to Nova Scotia.

b. *Strategic Planning Session*

-  Kirk suggested that we hire/invite external assistance for the strategic planning session.



Tentative May 14th all day session off site from the Curling Club.

- c. *April 5th, 2022, Lethbridge Sports Council Achievement Awards Ceremony Attendance*



The Board is happy to report that the club won two awards this year – Kirk Mearns for Sports Administrator, and Lethbridge Curling Club for Sports Club of the year.

- d. *Membership Satisfaction Survey*



Previous surveys reviewed.



ACTION: Kirk will prepare a draft survey for the April 2022 meeting and then the survey can be sent out at the end of April. Board members are to submit survey question suggestions to Kirk.

9. Old Business - None

10. Next Meetings

- a. Board Meeting– April 21st, 2022.
b. Committees – TBA

11. Roundtable

12. Meeting Adjourned at 6:44PM

Minutes approved – April 21, 2022

Elaine Miller, President

Rick Buck, Secretary