



Board Meeting Minutes

ATB Centre

May 21, 2020

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Trish Jackson, Bob Kurina, Mike Mulroy, Jeff Davidson, Val McHugh, Kiana Lawson, Elaine Miller, Nick Nicolacopoulos, Pete Heck, Kirk Mearns

ABSENT:

GUESTS:

None

1. **Call to order** at 5:31 PM
2. **Approval of Agenda**- Trish added item #9 – in camera session. **Moved by Val, seconded by Jeff, that the agenda be approved as circulated.**
APPROVED.
3. **Correspondence** – none
4. **Manager's Report** –
 - a. Kirk reports that if the club had remained open revenue targets in Food Sales, Lounge, Pro Shop and Membership would have been met. The club was negatively affected by the product cost in lounge and kitchen that caused a loss of \$31000 in Food and Beverage. Overall though, there will be a pre-audit profit of \$17000.
 - b. Reopening plan – Emergency Business Loan of \$25000 has been received and will be used to pay salaries. The club continues to review CEW payroll subsidy until at least October, which is a 60% subsidy. Kirk met with the City, the YMCA, Minor Hockey, and Figure Skating today. The





City will be having new committees for reopening, and Kirk will see if he can become a member of the Social Planning and Community Wellbeing Committee – that committee is charged with how to help non profits, sports groups, art groups, and facilities with their reopening plans. Kirk proposes re-opening plan and budget by July meeting.

5. Treasurer's Report

- a. Kiana reports Kirk's reports are consistent with the current financial state of the club. New CRA authorization as per April 2020 meeting minutes should be enacted shortly, and Kiana states that the audit will commence soon.


6. Committee Reports


a. Management Committee

-  Brier Bid is looking promising, with support from both the City of Lethbridge and Curling Alberta.
-  A lot of discussion around the re-opening of the club. It is difficult to make concrete plans until we get direction from the City. The official opening date in the fall will have a big impact on the formulation of a budget.


7. New Business

a. Budget planning and Annual Board Timelines in the age of COVID-19

-  Reopening will be mostly dictated by the City Plans. Kirk presented a document that outlined some of the suppressed conditions that may need to be implemented once reopening occurs.

 **MOVED by Trish, seconded by Mike, that the LCC Board of Directors approve a one month delay of all budget planning activities outlined in the board timeline. APPROVED.**

b. Review Strategic Plan and Annual Results

-  Trish re-presented the strategic priorities and goals from October 2019 and the board discussed the areas where the strategic goals were met, and areas where the goals were either not met or delayed due to COVID-19.

8. Old Business – None

9. In Camera Session

- a. **Moved by Kiana, seconded by Nick, that the Board of Directors go in camera at 6:16pm. APPROVED**



- b. **Moved by Jeff, seconded by Elaine, that the board move out of the in-camera session at 6:57pm. APPROVED.**
 - c. **Moved by Elaine, seconded by Pete, that the Board of Directors approve the proposal discussed in the camera session. APPROVED.**
- 10. Next Meetings**
- a. Board Meeting– Thursday, June 18, 2020.
 - b. Committees – TBA
- 11. Roundtable**
- 12. Meeting Adjourned at 7:04PM**

Minutes approved – June 18,2020

Patricia Jackson
Patricia Jackson, President

RMBuck
Rick Buck, Secretary