



Board Meeting Minutes

ATB Centre

Dec 22nd, 2022

Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

PRESENT:

Elaine Miller, Daniel Hennessey, Lynne Lee, Bob Kurina, Mike Mulroy, Dave Shannon, Rick Buck, Kirk Mearns.

ABSENT:

Amanda Mackenzie, Lee Loveridge, Nick Nicolacopoulos

1. Call to order at 5:40PM
2. We acknowledge that we are gathered on the lands of the Blackfoot people of the Canadian Plains and pay respect to the Blackfoot people past, present, and future while recognizing and respecting their cultural heritage, beliefs, and relationship to the land. Lethbridge is also home to the Metis Nation of Alberta, Region III.
3. Approval of Agenda- Lynne/Bob - Approved by consensus
4. Approval of Minutes from November 17th, 2022– Lynne/Dave - Approved by consensus

5. Manager's Report

a. Financials



Brier Funds have been deposited.



We are up 47K this year in expenses. With rent being \$47K this year, the club is holding the line in terms of expenses

b. Membership



We are up approximately \$2000-\$4000 this year with membership compared to the forecasted budget.

c. Bonspiels




Cliff Forry Bonspiel – very successful both financially and from an organization point of view. Small tweaks to registration for next year.



The organization committee updated the terms of reference.




 **MOVED by Lynne, seconded by Dan, that the board approve the new terms of reference (TOR) for the Cliff Forry Bonspiel. APPROVED.**


 Stirling – sold out for the first time!

 Shirtsleeve – 26 currently registered, 7 new teams have registered.


d. *Food and Beverage*


 Small profit of \$6046 this year to date. Margins are on budget.


 Assessment of produce costs will be performed in in the new year and adjust menu as necessary.

 Liquor expenses will increase 3% in the new year.

e. *FYI*

 Security incident where a purse was stolen from the lobby and then with the keys from the purse, the car was stolen. Security system to be discussed (on agenda).

 Curling Alberta wishes that every club that every member curling club get Safesport Certification. This task will be given to the Policy and Bylaws Committee to be acted upon.

 New Ice King sent back for repairs

 Curling Day in Canada is Feb 25, 2023, Community Liaison Committee to be involved on how we celebrate the day in Lethbridge.

 Club sponsored 9 participants for Club Coach training last weekend.

 Carpets will be cleaned over the Christmas break.

6. Treasurer's Report – Daniel Hennessy

a. Casino Funds plan – reached out to AGLC, if don't use the COVID income, then we are operating at a loss. We are reaching out to AGLC to see if the Brier 50/50 and casino money can be used to pay some of our rent.


b. Brier ticket sales (amount of \$157000) – The Club and its members did the work in 2022, but at the time of the auditor's report, we did not put this money into the revenue. It makes the most sense to have the Brier income in the year that it was made. Discussion that we set up an accrual for this going forward.




- c. Cash flow issues – we have a large amount of money in savings – the interest on this deposit can be considered income, however, it shouldn't affect our not-for-profit status.


7. Committee Reports


a. Management Committee

 Met early December – discussed security issue (to be discussed later in the meeting) and discussed Brier Ticket sale monies.

b. Lease Committee

 no formal meeting but Kirk gave an update.

 City wanted us to come back with a plan. Going forward thought, the 2023/2024 rate will be the same as the 2022/2023 rate.

 Current rate is \$813000 for the fiscal year.

c. Competitions Committee

 no formal meeting however TOR will be reviewed in January and voted on

d. Community Liaison Committee

 no formal meeting.


e. Governance and Policy Committee

 no formal meeting.

f. Advance Junior Curling Committee

 **Moved by Lynne, seconded by Daniel, that we accept the TOR as presented (some grammar edits made). APPROVED.**

g. Bid Committee

 no formal report – will meeting in early January to determine availability. (Scotties versus trials).

 **Moved by Daniel, seconded by Dave, that we donate proceeds from the Brier Ticket Sales to the provincial clubs whose members volunteered for the Brier. APPROVED**

 \$27000 of the Brier Ticket monies will be dispensed to other local curling clubs who supplied volunteers for the Brier.




8. New Business

a. Security Cameras



 **Moved by Daniel, seconded by Mike, that we accept the Guardian Security Solutions camera quote as presented. DEFEATED.**

 Discussion at the board meeting suggested that as a non-profit organization, we should obtain at least one more quote. General manager instructed to do same.


b. *Safe Sport Certification*

 to be discussed at Policy and Governance Committee Meeting.

9. Old Business

a. *Provincial Curling Club Championship Chair Approval.*

 **Moved by Lynne, by Daniel that Rick Buck be appointed Provincial Club Championship Chair. APPROVED.**

 Rick accepted the position and will speak to previous event volunteers and ask for their assistance.

10. Next Meetings

- a. Board Meeting– January 19th, 2023
- b. Committees - TBD

11. Roundtable

12. Meeting Adjourned at **6:58PM**

Minutes approved - January 19, 2023


Elaine Miller, President


Rick Buck, Secretary