

**Board Meeting Minutes**  
ATB Centre/Zoom Meeting  
**December 17<sup>th</sup>, 2020**

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**Lethbridge Curling Club Mission/Vision**

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

**PRESENT:**



Kirk Mearns, Rick Buck, Mike Mulroy, Val McHugh, Trish Jackson, Bob Kurina, Elaine Miller, Kiana Lawson, Pete Heck, Jeff Davidson

**ABSENT:**

Nick Nicolacopoulos

**GUESTS:**

Nil

- 1. Call to order at 5:31PM**
- 2. Approval of Agenda- Jeff/Trish** - Approved by consensus
- 3. Meeting Minute Approval**
  - a. Approval of Minutes from November 19<sup>th</sup>, 2020 – Val/Trish – Approved by consensus
  - b. Approval of Emergency Board Meeting Minutes November 26, 2020 – Elaine/Val – approved by consensus
- 4. Correspondence** -Kirk received a letter from Curling Canada regarding \$10000 fund to support the development of women in curling. Curling Canada will provide five grants of \$2000. Application deadline is December 31<sup>st</sup>, 2020.
- 5. Manager's Report –**
  - a. Financials
    -  Kirk gave an update on the current situation in the club, with league play being discontinued on November 14<sup>th</sup> and then all sports related activities being shut down on December 11th.
    -  Losses in November were \$39000 and projected to be approximately \$41000 in December.



- 🍷 Lounge opening during practice ice sessions was not as successful as hoped, and pizza and wings promotion had 12 orders for around \$500.
- 🍷 Under the new restrictions announced in November the lounge and ice operations have all ceased but the Pro Shop will be open until Christmas for sales.
- 🍷 Kirk has applied for \$15000 SME grant from the province, and the monies should be in our account by the end of the year.
- 🍷 CEWS amounts for November and December should be approximately \$30000.
- 🍷 Minor differences between the GL and the Managers Finance Report.


## 6. Treasurer's Report/Finance Committee (Kiana Lawson)

- a. Kiana updated the board on the inaugural finance committee meeting and the committee's annual priorities.
  - 🍷 Financial Reporting to the Board
  - 🍷 COVID-19 Financial Implications
- b. CEWS update – the program will cover 50% wages for November and December and then 75% for January to June 2021. MNP will assist with filing of the application for a small fee.
- c. CERS (Rent) Subsidy – available for the period starting September 2020, it wouldn't cover our rent for the first shut down. Lease committee to meet regarding CERS subsidy implications. The Board will have until about February to apply for CERS.
- d. CEBA loan – discussed under separate item.
- e. Financial reporting to the board – presentation of a Balance Sheet to the board was discussed for future board meetings.

## 7. Committee Reports

- a. *Brier Committee*
  - 🍷 Mike Mulroy was happy to report that **Lethbridge has been selected to host the 2022 Brier**. The club has negotiated that it will receive the full profits from the 50/50 draw. Congratulations to the Brier Committee for the successful bid!
- b. *Management Committee*
  - 🍷 Curling AB fees, proposed league schedule for the remainder of season, and possibility of refund were discussed, and discussed further in other portions of the formal board meeting.
- c. *Pandemic Planning Committee*




 no formal meeting. Rick gave a brief update on the current status of COVID-19 and a brief vaccine update.

d. *Lease Committee Meeting*

 Tentative inaugural meeting on Monday, December 21<sup>st</sup>, 2020.

## 8. New Business

a. *Bonspiels for 2021*


 Board discussed the feasibility of bonspiels in the second half of the season. After discussion regarding COVID-19 exposure risk and financial implications, decision was made to cancel the bonspiels for the remainder of the season.


b. *Extension of 2020/2021 season*

 After discussion, the LCC board directed that the season be extended until April 18, 2021, if league play can resume on January 14, 2021.


c. *Worst Case Scenario Discussion*


 Board members discussed immediate future of the Club, including the possibility that restrictions will extend past the January 14<sup>th</sup> order from Public Health.

 Other clubs in the province have discussed February 1<sup>st</sup> as the last feasible date of regular league resumption.

 The board will have an emergency meeting following any Alberta Health announcement before, or immediately around January 14<sup>th</sup> date, to decide the future of the club for the remainder of the year, including shut down procedures and refund schedules.

d. *CEBA Loan*

 CEBA program has been extended, with this particular opportunity giving us the change to borrow another \$20000, with 50% of the loan forgivable. This loan would need to be repaid by December 2022.

 Currently CEBA loan balance is \$18750. Board discussed paying back this loan so that a special meeting of membership need not be triggered.

 **Moved by Trish, seconded by Mike, that we repay the CEBA loan of \$18750. CARRIED**

 **Moved by Trish, seconded by Kiana that we apply for the \$20000 CEBA extension immediately. CARRIED**

## 9. Old Business



a. *Curling AB Fees Update*

🏒 Kirk suggested the discussion regarding Curling Alberta Fees discussion can be tabled until a future meeting, to allow Curling Alberta time.

🏒 **MOVED by Trish, seconded by Mike, that Curling AB Fees Update be tabled until the February 2021 Board Meeting. CARRIED.**

**10. Next Meetings**


- a. *Board Meeting – TBD once update from Alberta Health received.*
- b. *Pandemic Planning Committee – TBD*
- c. *Management Committee – TBD*
- d. *Finance Committee – TBD*
- e. *Lease Committee – tentative inaugural meeting Monday, December 21<sup>st</sup>, 2020.*

**11. Roundtable**

**12. Pete moved to adjourn the meeting at 7:44pm.**

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Minutes approved. January 21st, 2021

  
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Bob Kurina, President

  
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Rick Buck, Secretary