



**Board Meeting Minutes**  
ATB Centre  
(Zoom Meeting)  
**November 19th, 2020**

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**Lethbridge Curling Club Mission/Vision**

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

**PRESENT:**





Kirk Mearns, Rick Buck, Jeff Davidson, Nick Nicolacopoulos, Elaine Miller, Kiana Lawson, Trish Jackson, Pete Heck

**ABSENT:**


Mike Mulroy, Bob Kurina, Val McHugh


**GUESTS:**


Nil


1. **Call to order** at 5:33PM
2. **Approval of Agenda**- Approved by consensus
3. **Approval of Minutes from October 22<sup>nd</sup>, 2020** – Approved by consensus
4. **Correspondence** – None
5. **Manager's Report** – *See Attached*
  - a. *Financials*
    -  Lower margin sales in the restaurant due to no high margin concession sales and the lack of non curling events has been more hurtful than first thought.
    -  Current restaurant sales are not sustainable in the present model. The restaurant is going to open Tuesday to Friday starting immediately and Kirk is going to talk to the city regarding opening the concession side, and invite the high school students to come in.
    -  Yearend projection is a loss of approximately \$39000, and any further shutdowns will add to the loss.
    -  The board expressed appreciation to Kirk and wished to express to him the latitude to adjust his business model as needed.



 The city has told us that there will be no rent forgiveness forthcoming. Stemming from in-camera discussions, Council voted for both the Lethbridge Curling Club and University of Lethbridge Conservatory of Music have their lease amounts deferred to the respective organizations and administration to work on payment schedules.

 If we wish to pursue it further, The Board would need to meet with City Council. Board members discussed options – including the months that we were closed and why are we being charged for the same, especially when the concession wasn't allowed to open. We have not received timely invoices from this year.


 **Moved by Trish, seconded by Nic, that we strike an ad-hoc lease review and negotiation committee and task that committee to develop terms of reference for review by the Board of Directors - PASSED.**


 Nic, Jeff, Elaine will sit on this committee.

b. *Food and Beverage*

 See above

c. *FYI*

 We are anticipating resuming normal operations on November 28<sup>th</sup>, 2020.

 LCC is one of three clubs involved in a pilot project from Curling Alberta called the Ready to Rock Program, which will be focused on a learn to curl program for youth age 9-15 aimed at increasing diversity and inclusiveness in curling.

 As of the board meeting, Masters Qualifier is still a go.

## 6. Treasurer's Report

- a. CEWS claims are still pending due to a back up at MNP. Financial Committee discussion covered under a separate item.

## 7. Committee Reports

- a. *Management Committee* – the committee reviewed the financials for October, reviewed the Finance Committee Terms of Reference, and the Management Committee Terms of Reference.
- b. *Pandemic Planning Committee* – no formal meeting this month.

## 8. New Business



- a. *Finance Committee* – Terms of Reference were discussed. Kiana feels that this type of committee has been beneficial in the other organizations. General support from the Board was expressed.



**Moved by Kiana, seconded by Trish, that we strike a standing finance committee. APPROVED**



Jeff, Kiana and Pete to sit on this committee.

- b. *Business related to Policy Manual for Ad Hoc Committees.* There are terms of reference for committees that are no longer active.



**MOVED BY Trish, Seconded by Rick, that we remove the Community Liaison Committee and Governance and Policy Committee, and Lethbridge Cash League Committees Terms of Reference from the Policy Manual. APPROVED.**

- c. *Strategic Planning*



**MOVED by Trish, seconded by Jeff, that we table Strategic Planning until December 17, 2020. APPROVED.**

## 9. Old Business

- a. *Review of Annual Timeline.*



This is typically done after the Annual General Meeting. The Management Committee/Vice President will need to prepare a “Forward Looking Succession Report”. This will be added to the August review.



**Moved by Trish, seconded by Pete, that we adopt that Annual Board Time line as amended. PASSED**

## 10. Next Meetings

- a. Board Meeting– December 17<sup>th</sup>, 2020  
b. Committees



– Management Committee – TBA



Finance Committee – TBA



Pandemic Policy Planning Committee – TBA


## 11. Roundtable



**12. Meeting Adjourned at 7:19 PM**

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Minutes approved December 17<sup>th</sup>, 2020

  
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Bob Kurina, President

  
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Rick Buck, Secretary