



## Board Meeting Minutes

ATB Centre

October 22<sup>nd</sup>, 2020

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### Lethbridge Curling Club Mission/Vision

The Lethbridge Curling Club provides the best possible curling and social experience in the region.

#### PRESENT:

Val McHugh, Jeff Davidson, Kirk Mearns, Bob Kurina, Nick Nicolacopoulos, Rick Buck, Pete Heck, Trish Jackson, Kiana Lawson

#### ABSENT:


Mike Mulroy, Elaine Miller

#### GUESTS:

Nil

1. Call to order at 5:33PM
2. Approval of Agenda- Trish/Jeff - Approved by consensus
3. Approval of Minutes from September 17<sup>th</sup>, 2020– Nick/Rick - Approved by consensus

#### 4. Correspondence

- a. Alberta Junior Curling Tour – circulated a document regarding Junior Events. These will be the regulations ongoing for junior competitions
- b. Curling Alberta – All events are now open for registration.
- c. Board Committee Online Course - from the U of A – still available to Board Members.
- d. Shannon Kliebrink – New Club Development Person with Curling Alberta. Curling Alberta has received numerous questions regarding new sweeping regulations (specifically a request to allow the sweeper to sweep opposition rocks). Because we are using social distanced guidelines for the curling play, our club can't endorse sweeping opponent's rocks at present. Kirk will follow up with Curling Alberta for clarification.
- e. AHS – has updated its guidance on cohorts. AHS states that leagues and teams are encouraged to limit to one “cohort-ed” sport.  
 A cohorted team is a group, team, or players that have banded together and treated as a group.



- 🌀 A “cohorted” curling team accepts that they curl with only one team and it follows that they could play according to the traditional rules of curling.
- 🌀 Officially, LCC is not a “cohorted club” **but subscribes to social distanced curling at all times** (i.e. greater than 2 metres of separation between all members, **including members of your own team**, at all times, while playing). This 2-metre rule would also apply for members who “cohort” or “bubble” at home (i.e. spouses/family that are members that curl at the same time are still requested to social distance while curling). This regulation allows for consistency and less confusion for all members.

## 5. Manager’s Report

### a. Financials

- 🌀 New GL does not accurately reflect the report that the manager is giving out. This will be the last month for this format of the report and Kirk will distribute the Quickbooks report in the future. The automation that Quickbooks will bring will make the interpretation of the report more facile.
- 🌀 Sponsorship revenue now update for the year.
- 🌀 Lease negotiations are still ongoing, and the decision will be going to Lethbridge City Council on November 4<sup>th</sup>.
- 🌀 Pro Shop sales were down by about 50% in September.

### b. Membership

- 🌀 Registration is approximately 75% of last year
- 🌀 Membership income will be down approximately \$60000 from last year – we will have final numbers in November.

### c. Rink Operations

- 🌀 Practice ice booking has been very busy and reinstating the score board has been a very popular move.

### d. FYI

- 🌀 Will try to run three bonspiels this season (Cliff Forry, Shirtsleeve, and Mixed).





## 6. Treasurer’s Report

- a. Management Financial report no longer agrees to Quickbooks as there was some inventory adjustments to be made after the report was prepared.
- b. Quickbooks can likely replace Kirk’s report in the near future.
- c. Suggest accruing the rent every month on Quickbooks.
- d. CEWS Reports –finished last night so the tax team will be working on preparing all the returns up to September ASAP.







## 7. Committee Reports

### a. Management Committee



-  Review of the financials for September.
-  New Government subsidies and loans have been announced. This legislation has not yet been passed, will continue to monitor.
-  Messaging to members in the event that a COVID-19 positive case is associated with the LCC. Kirk and Bob will work on a draft message.
-  Discussion on the Curling Alberta Sanctioned Competition Policies and Procedures. Concern over the different rules for competitive curlers versus regular play. Will monitor the situation to see if further clarification is needed from Curling Alberta.

### b. Pandemic Planning Committee

-  Trish gave verbal report.
-  At the last meeting, Rick gave an update about aerosol transmission however we will await clarification from AHS on whether to suggest masking on cold side be made a requirement.
-  Discussion around social distancing on the cold side. Board members have seen on several leagues where people are not social distancing during play (i.e. congestion around strategy/shot calls, family members cohorting together, teams standing together on the board.). Kirk will send out some reminder messaging regarding the need for social distancing at all times.
-  Discussion RE: Club's response to a positive case in a member. We would take the lead from AHS in terms of club cleaning or shut down. Kiana will forward some communication she received from MNP and the committee will work on messaging.

## 8. New Business

### a. Election of Secretary and second VP

-  Election of Second VP – Rick Buck nominated by Trish Jackson, declined by Rick. Pete Heck nominated by Trish Jackson, seconded by Jeff Davidson - accepted. Congratulations Pete Heck!
-  Election of Secretary – Rick Buck nominated himself. Accepted by consensus.

### b. Motion for signing Authority Changes – **Moved by Trish, seconded by Rick, that we authorize Bob Kurina, Elaine Miller, Pete Heck, Kiana Lawson, and Kirk Mearns to hold signing authority for the Lethbridge Curling Club. PASSED, motion carried.**



- c. Review of Annual Timeline – Rick/Trish – tabled to November.
- d. Strategic Planning
  - 🏒 Typically, during the months of summertime, the Board would review the strategic plan however COVID changed those plans. The pandemic policy committee and the management committee will continue for now.
  - 🏒 Kiana Lawson suggested finance committee to assist Kiana with treasurer's role. Suggested Kiana prepare some terms of reference for the next board meeting.
- e. Cliff Forry Terms of Reference
  - 🏒 SACA reference was deleted and changed to Curling Alberta; and December date updated on the Terms of Reference
  - 🏒 **Moved by Trish, seconded by Nick that we approve the Cliff Forry Terms of Reference as circulated. APPROVED.**

**9. Old Business - None**

**10. Next Meetings**

- a. Board Meeting– We will continue with the third Thursday of every month.  
**Next Board meeting Thursday, November 19, 2020.**
- b. Committees
  - 🏒 Pandemic Planning Committee – pending document from Kiana and we can pick a date.
  - 🏒 Management Committee - TBA

**11. Roundtable**

**12. Motion to adjourn by Val - Adjourned at 7:08 PM**

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Minutes approved. November 26<sup>th</sup>, 2020







Bob Kurina, President

Rick Buck, Secretary